



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF STATE POLICE
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Governor

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Lt. Governor

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Attorney General

PATRICK J. CALLAHAN
Colonel

January 15, 2021 NOTICE OF JOB VACANCY #EMS 11-20S

An opportunity currently exists within the Department of Law and Public Safety, Division of State Police, for State employees only, with permanent status, who meet the requirements listed below:

TITLE: Senior Stock Clerk
SALARY: \$36,747.64 - \$51,360.58
LOCATION: Division of State Police
Emergency Management Section
Emergency Response Bureau
Urban Search and Rescue Unit
Division Headquarters
West Trenton, NJ 08628

NUMBER OF VACANCIES: One (1)

DUTIES: Under supervision of a Supervising Stock Clerk or other supervisor in a state department, institution, or agency, either assumes the responsibility for a designated section of a large supply unit or takes the lead over a small number of stock clerks engaged in receiving, unloading, unpacking, sorting, issuing, shipping, delivering, and recording equipment, materials, and supplies of varied types; does other related duties.

REQUIREMENTS

EXPERIENCE: One (1) year of experience in work involving receiving, storing, and recording parts, materials, and supplies of varied types in an organized storeroom.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy number and a current resume before the closing date of January 28, 2021 to:

NJSPResumes@njsp.org

-OR-

Terri Kuntz, Manager 2
Division of State Police
Office of Human Resources
PO Box 7068
W. Trenton, NJ 08628-0068

The New Jersey Division of State Police is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply. The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011 Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.



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